

## **Approved Text Amendments to Shawnee Municipal Code 17.04, 17.51, and 17.80.050**

### **Definitions (17.04)**

*The following definitions are added in alphabetical order within SMC 17.04.*

- Homeless Shelter – an enclosed building, or portion thereof, operated by a nonprofit entity for the purpose of providing shelter, bathing and restroom facilities, a secure place for belongings, and sleeping accommodations for people at no charge. A homeless shelter should include related support such as meals, medical services, social services, counseling, and training.
- Homeless Shelter, Temporary – a homeless shelter in operation for no longer than ninety (90) days within a calendar year.
- Crisis Shelter – an enclosed building, or portion thereof, operated by a nonprofit entity for the purpose of providing shelter, bathing and restroom facilities, a secure place for belongings, and sleeping accommodations for people experiencing abuse such as, but not limited to: domestic violence, sexual assault, human trafficking, or stalking, at no charge. A crisis shelter should include related support such as meals, medical services, social services, counseling, and training.
- Emergency Disaster Resource – any nonprofit or for-profit entity providing resources directly in response to a declared emergency or disaster impacting the local area. Such entities may utilize their existing location and/or a temporary location to provide necessary emergency resources to the community. This definition includes Emergency Shelters, as defined within the City’s Local Emergency Operations Plan (LEOP).

*[SEE NEXT PAGE]*

**Table of General Use Regulations (17.51)**

*The following land use categories are added in alphabetical order within the respective tables within SMC 17.51.*

Land Use Category	AG	R-1	RS	RE	DU	RGA	RHR	PO	CN	CH	TSQ	PI	Special Conditions	Parking Code
Homeless Shelter, accessory to a religious institution	P	P	P	P	P	P	P	P	P	P	P	P	<ul style="list-style-type: none"> <li>Maximum of 16 beds.</li> <li>Limited to 10% of the floor area of the story which is it located.</li> <li>See Section 17.80.050.</li> </ul>	n/a
Homeless Shelter	S	S	S	S	S	S	S	S	S	S	S	S	<ul style="list-style-type: none"> <li>See Section 17.80.050.</li> </ul>	B3 within residential districts; C13 within non-residential districts
Homeless Shelter, Temporary	P	P	P	P	P	P	P	P	P	P	P	P	<ul style="list-style-type: none"> <li>Maximum of 16 beds.</li> <li>See Section 17.80.050.</li> </ul>	B3 within residential districts; C13 within non-residential districts
Crisis Shelter, accessory to a religious institution	P	P	P	P	P	P	P	P	P	P	P	P	<ul style="list-style-type: none"> <li>Maximum of 16 beds.</li> <li>Limited to 10% of the floor area of the story which is it located.</li> <li>See Section 17.80.050.</li> </ul>	n/a
Crisis Shelter	P	P	P	P	P	P	P	P	P	P	P	P	<ul style="list-style-type: none"> <li>See Section 17.80.050.</li> </ul>	B3 within residential districts; C13 within non-residential districts
Emergency Disaster Resource	P	P	P	P	P	P	P	P	P	P	P	P	<ul style="list-style-type: none"> <li>Shelters operated within this category must include: bathing and restroom facilities, a secure place for belongings, and sleeping accommodations for people at no charge.</li> <li>Operations related to the declared emergency shall cease at the conclusion of the declared emergency or as determined by the City Manager.</li> <li>See Section 17.80.050.</li> </ul>	n/a

[SEE NEXT PAGE]

**Miscellaneous Use Requirements (17.80.050)**

The following additional requirements for shelters are added as a new section in SMC 17.80.

**17.80.050 – Homeless Shelters, Crisis Shelters, and Emergency Disaster Shelters.**

- A. It is the intent that Homeless Shelters (standalone, temporary, and accessory) be allowed in all Zoning Districts not included within the Table of General Use Regulations (SMC 17.51) with the approval of a Special Use Permit.
- B. It is the intent that Emergency Disaster Shelters and Crisis Shelters (standalone, temporary, and accessory) be permitted in all Zoning Districts not included within the Table of General Use Regulations (SMC 17.51).
- C. Application Requirements. The following information must be provided for review of all shelter operations:
  - 1. A management plan in compliance with the following: Shall include a floor plan that demonstrates compliance with the physical standards required by the Building Code and Fire Code. The plan shall remain active throughout the life of the facility, with any changes subject to review and approval by the City. The plan shall be based on best practices and include, but not be limited to, a safety and security plan, procedures list, list of services, staff training, a "good neighbor" communication plan, client transport and active transportation plan, ratio of staff to clients, eligibility and intake and check out process, detailed hours of operation, ongoing outreach plan to the Johnson County/Kansas City Metropolitan Area homeless population, and participation in data collection for local programs. The plan shall detail plans to assist with various County and State programs. The plan shall acknowledge that the City may inspect the facility at any time for compliance with the facility's management and operation plan and other applicable laws and standards.
  - 2. Facility information such as fire protection information, square footage, other building tenants (if applicable), and on-site parking count;
  - 3. Scope of work for proposed subject site and facility improvements necessary to meet City codes or facility needs; and
  - 4. Any additional information as deemed appropriate by City Staff and/or requested by the Planning Commission or City Council.
- D. All Homeless Shelters and Crisis Shelters are required to obtain a Business License in accordance with Shawnee Municipal Code Title 5.04.
- E. All Homeless Shelters and Crisis Shelters are required to have fire suppression and a fire alarm system.
- F. Building Code and Fire Code review is required for all shelters.
- G. Time Extensions for Temporary Shelters. A time extension beyond the maximum of ninety (90) days for no more than an additional ninety (90) days may be requested in extenuating circumstances. Extension requests shall be submitted to the Community Development Department and shall detail the reason for the request. The City Manager or their designee shall review the extension request. Approval is not guaranteed.

*END OF TEXT AMENDMENTS*